

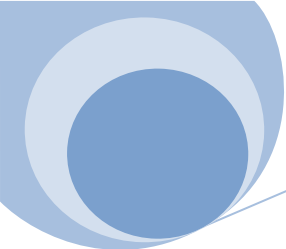
Sudbury Indoor Tennis Centre

Board of Directors Meeting Minutes

Date/Time: 09/09/2025

Location: Zoom

Introductions (AGM) or Roll Call (Board Meetings)	<p><u>Board Members Present:</u> Michael Boeswald, Kris Venkatraman, Elena Zabudskaya, Kiran Arunachala, Phil Howard, Vedran Dukic, Olga Demchenko and Mark Ament</p> <p><u>Regrets:</u></p> <p>Director: Richard Bullbring</p> <p>Staff: Jana Hall</p> <p>Club Members:</p> <p>Guests:</p>
Call to Order	Time: 7:05 pm
Approval of the Minutes	<p>Motion: To approve the minutes of the Aug 12 meeting.</p> <p>Discussion:</p> <p>Moved by: MA</p> <p>Seconded by: KA</p> <p>CARRIED</p>
	<p>Quick recap</p> <p>The meeting began with introductions and attendance updates, followed by discussions about facility maintenance, equipment installations, and program adjustments including pickleball hours and junior programs. The board reviewed financial matters including the 2026 budget projections and grant funding, while also addressing bylaws updates and organizational planning for upcoming events. Various operational issues were discussed, including lighting concerns in the bubble, HR matters regarding employee communication protocols in camera, and facility improvements such as sump pump installation and safety measures.</p> <p>Summary</p> <p>Facility Updates and Maintenance Planning</p> <p>Richard provided an update on the furnace maintenance, which was rescheduled to September 22nd and would require a 3-4 day closure. The group agreed to install</p>

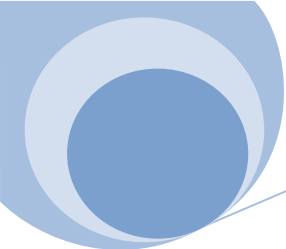


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	<p>additional cameras around the facility, with Michael suggesting motion-activated lights.</p> <p>Mark raised a facilities matter regarding a new sump pump installation and suggested looking into plastic bridges to protect against tripping hazards, with Mark offering to source appropriate equipment through his connections.</p> <p>Facebook Page and Program Updates</p> <p>The team discussed issues with their Facebook page due to music copyright violations, deciding to create a new page with Jana taking control, while Phil offered to help investigate the current page before it's closed. They reviewed the status of the new international coach's work permit application and contract, with a \$230 fee required for processing. The junior programs were reported to be thriving, with high participation and positive feedback, while the team also discussed league pricing adjustments, with rates increasing by \$1 for certain time slots.</p> <p>Board Meeting: Plans and Updates</p> <p>The board reviewed Diego's business plan for expansion, which was revised by Jana after feedback from Vedran and Elena. They discussed scheduling a meeting to review the updated plan and potentially involve JL Richards for a feasibility study. The board also addressed bylaws updates, aiming to have them ready for member vote at the upcoming AGM in November. Krishnan mentioned he would organize EDI training for the board during the next meeting. Richard proposed using the Jim Richardson fund to help cover costs for junior members taking a tennis coaching course, with Vedran confirming this was acceptable. The board agreed to aim for 8 participants to make the course viable, with Richard planning to send out enrollment details.</p>
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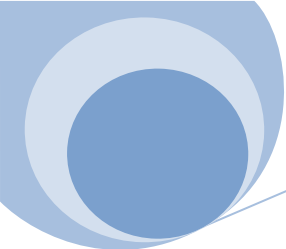


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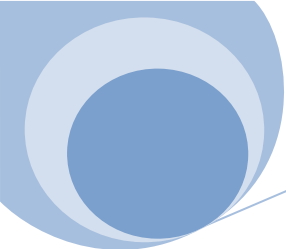
	<p>2026 Budget and Meeting Minutes</p> <p>The meeting began with the approval of the previous meeting's minutes, with Mark proposing and Kiran seconding the motion. The group discussed the process for posting meeting minutes to the website, clarifying that Jana would be responsible for this task moving forward. Michael then presented the 2026 budget, which the group agreed to review in detail. The conversation ended with a reminder that the bylaws need to be completed before the Annual General Meeting (AGM), for which a date has not yet been set.</p> <p>2026 Budget Review and Expenses</p> <p>The meeting focused on reviewing the club's 2026 budget, which projects a revenue increase of \$24,500 due to membership and court fee increases, bringing the total budgeted revenue to \$698,799. The accounting expenses are expected to rise significantly to \$18,900, primarily due to a new bookkeeper charging market rates, while the audit cost remains low at \$7,500. The group discussed the impossibility of becoming a registered charity due to strict criteria, and explored the possibility of in-house bookkeeping but decided to continue with the current external arrangement.</p> <p>Financial Review and Budget Approval</p> <p>MOTION: MB presented a motion to approve the budget for 2025-26</p> <p>Seconded: KV</p> <p>CARRIED</p>
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	<p>Michael presented the financial statements and budget for the organization, highlighting key changes and expenses. He explained the increase in depreciation due to new assets, the rise in insurance costs, and the interest expenses on loans. Michael noted that the organization is maintaining cash reserves for potential expansion but may consider paying down loans if expansion plans are not realized. The group discussed a recent \$10,000 grant received and agreed to adopt the proposed budget, which Michael will present at the upcoming AGM.</p> <p>Social and Wine Event Planning</p> <p>The board discussed the upcoming Social and Wine event scheduled for Friday 26th from 7-9 PM, which will combine pickleball and tennis players with 60 attendees expected. Olga reported that Cliff will provide bartenders and alcohol, and Mark offered to obtain a liquor license if needed. The committee agreed to create flyers for additional promotion, and Richard will confirm Diego's attendance. Michael raised concerns about the potential furnace installation affecting the event, but Richard assured that it should be completed by Thursday, well before the event.</p> <p>Tennis Leagues Coordination Meeting</p> <p>The group discussed the upcoming tennis season, noting that this year's captains will be different and that the ladies' singles league is being coordinated by Richard and Kiran. They agreed to start the league for girls next Saturday, with Richard handling coordination and using his existing parent contacts. The discussion also covered the Saturday evening advanced players' league, which is currently running with players like some advanced players, and Olga suggested combining it with the ladies' league at times when there aren't enough players for a full session.</p>
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	<p>Richard also proposed extending pickleball hours on weekends to accommodate more players, with a new drop-in fee for members starting in December.</p> <p>Bubble Lighting System Improvement Plan</p> <p>The group discussed lighting issues in the bubble, with complaints about darkness in corners and problems with the current lighting setup. Richard mentioned an electrician would inspect the lights on Thursday evening, while Mark suggested exploring options like adding more lights or using LED strips from a company called XGLOW. The group also discussed separating the light switches for courts 1 and 2, and Michael proposed using window tint to reduce glare.</p> <p>HR Protocols</p> <p>In Camera</p>
New Business	
Adjournment	9:35 pm
Next Meeting	September 9, 7 pm