



# Sudbury Indoor Tennis Centre

## Board of Directors Meeting Minutes

Date/Time: 10/13/2025

Location: MNP Office

<b>Introductions (AGM) or Roll Call (Board Meetings)</b>	<p><u>Board Members Present:</u> Michael Boeswald, Kris Venkatraman, Elena Zabudskaya, Kiran Arunachala, Phil Howard, Vedran Dukic, Olga Demcenco and Mark Ament</p> <p>Regrets: Richard Bulbring</p> <p>Director:</p> <p>Staff: Jana Hall</p> <p>Club Members:</p> <p>Guests:</p>
<b>Call to Order</b>	Time: 7:05 pm
<b>Approval of the Minutes</b>	<p><b>Motion:</b> To approve the minutes of the Sep 09 meeting.</p> <p>Discussion:</p> <p>Moved by: PH</p> <p>Seconded by: MA</p> <p><b>CARRIED</b></p>
	<h3>Summary</h3> <p><b>Summary of the SITC Meeting:</b></p> <p><b><u>Facilities Updates:</u></b></p> <ul style="list-style-type: none"><li>• HVAC installation completed by Metal Air</li><li>• Two minor issues remain: a sensor problem and an emergency exit air leak</li><li>• Lighting concerns discussed:</li><li>• Some light bulbs burnt out</li><li>• Potential to add LED strip lighting</li><li>• Considering replacing end court lighting fixtures</li><li>• Dome condition raised as a potential concern:</li><li>• Currently 8-9 years old</li><li>• Becoming brittle</li><li>• Potential replacement might be needed in future years</li><li>• Discussed potential fence repositioning for snow removal efficiency</li></ul> <p><b>Staffing and HR:</b></p>



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	<ul style="list-style-type: none"><li>• New tennis coach Ali hired:</li><li>• From Morocco</li><li>• Bilingual</li><li>• Previously coached at a resort</li><li>• Two-month contract with potential for extension</li></ul> <p><b>Front desk recruitment:</b></p> <ul style="list-style-type: none"><li>• 72 applicants in 5 days</li><li>• Seeking 10-15 hours per week</li><li>• Minimum wage position</li><li>• Concerns about current staff performance</li><li>• Potential staffing challenges with international student workers</li></ul> <p><b><u>Programming and Events:</u></b></p> <ul style="list-style-type: none"><li>• Coaching course completed:</li><li>• 11 participants</li><li>• 6 from Sudbury</li><li>• 3 from Ottawa</li><li>• 2 from North Bay</li><li>• Winter Cup tournament discussion:</li><li>• Organized independently by Dan</li><li>• Board seeking more involvement with member selection process</li><li>• Sunday evening programming:</li><li>• Potential for tennis/pickleball leagues</li><li>• Aim to increase court utilization</li></ul> <p><b><u>Upcoming AGM:</u></b></p> <ul style="list-style-type: none"><li>• Scheduled for December 7th at 4pm</li><li>• One board position open for election</li><li>• Bylaws draft to be finalized</li><li>• Plan to highlight board's accomplishments over past year</li><li>• Proxy voting options available</li></ul> <p><b><u>Financial Updates:</u></b></p> <ul style="list-style-type: none"><li>• Anticipating best financial year ever (around \$150,000)</li></ul> <p><b>In Camera discussions held for staff compensation.</b></p>
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	<ul style="list-style-type: none"><li>• Waiting for draft financial statements</li><li>• Audit in progress</li></ul> <p><b><u>Key Strategic Discussions:</u></b></p> <ul style="list-style-type: none"><li>• Expansion plans</li><li>• Facility improvements</li><li>• Membership engagement</li><li>• Programming development</li></ul>
<b>New Business</b>	
<b>Adjournment</b>	9:00 pm
<b>Next Meeting</b>	November 11, 7 pm