Sudbury Indoor Tennis Centre
Board of Directors Meeting Minutes

Date/Time: October 13th, 2026, 7pm
Location: MNP (1933 Regent St)
Regular Meeting

Attendance

- Present: Elena Zabudskaya, Kiran Arunachala, Phil Howard, Olga Demchenko, Vedran Dukic, and Mark Ament.
- Regrets: Kris Venkatraman, Michael Boeswald
- Staff: Richard Bulbring

Call to Order: The meeting was called to order at 7:05 p.m.

Approval of Previous Minutes

- **Motion: To approve the minutes of the August 11th, 2026, Board meeting as amended. Moved: MA. Seconded: VD. CARRIED.**

Summary and Action Items

1. Approval of Previous Minutes
The Board reviewed and approved the previous meeting minutes, subject to edits to remove unnecessary personal and employment-related details before publication.

Action Items:

- Board: Make the required edits and finalize the approved minutes for publication.

2. Club Operations and Member Feedback

The Board discussed positive member feedback following the reopening of the SITC. Participation remains strong across tennis and pickleball, with coaching, junior development and high-performance programming continuing successfully.

3. Winter Cup Planning

The Board agreed to proceed with Winter Cup planning and take a more active oversight role in the event. Discussion focused on increasing participation, broadening player involvement, and simplifying the team draft format compared with the previous year.

Action Items:

- **Dan**: Present a proposed Winter Cup format to the Board.
- **Richard and Kiran**: Review participation options and the overall event structure. Support planning of the Winter Cup, including draft format, selection process, and Board oversight responsibilities before finalizing the event plans.

4. Tournaments and Club Championships

The Board discussed a potential Memorial Tournament in March 2027. To the 2026 Club Championships are not missed this year, they are scheduled to be held in December using a condensed knockout format. Board members were generally supportive of proceeding if sufficient player interest exists.

Action Items:

- **Operations**: Proceed with the proposed December Club Championships format to gauge player interest and determine viability. Where favourable, schedule and confirm tournament format.
- **Operations**: Continue to develop timing and format of a Memorial Tournament for March 2027.

5. Facility Improvements and Insurance Recovery

The Board received an update that heating system repairs had been completed, though will have tweaks in the coming weeks to establish the correct temperature. Insurance reimbursement for replacement security cameras is being pursued, and additional fencing and security enhancements around the new court area are under consideration.

Action Items:

- **Operations**: Adjust heating system settings following the completed repairs.
- **Operations**: Obtain quotes for camera replacement and fencing improvements. Review the quotes and determine the scope, budget and priorities for security improvements.
- **Operations/Michael:** Submit the insurance reimbursement request for camera replacement and related security upgrades. Confirm insurance coverage and reimbursement before committing to expenditures where appropriate.

6. Friday Night Pickleball Programming

The Board reviewed a proposal from the Greater Sudbury Pickleball Association to operate Friday evening pickleball sessions. Discussion included revenue generation, ensuring SITC receives standard court fees, and maintaining a clear distinction between club-operated and Association-operated programming. No final decision was made, although the Board was open to reviewing a more detailed proposal.

Proposed Next Steps

- Review the proposal (e.g., revenue arrangements, operational responsibilities and the distinction between SITC and Association programming) before making a final decision on whether and how the arrangement will proceed.

7. Annual General Meeting Planning

The AGM is scheduled for October 25, with two Board positions up for election. One nomination had been received at the time of the meeting. Additional member reminders are planned. Audit completion and AGM presentation materials also require follow-up.

Action Items:

- **Jana**: Send AGM reminders and nomination communications to members.
- **Michael and Oscar:** Confirm audit completion and prepare the AGM presentation materials.

8. Staffing and Human Resources

The Board received updates on staffing matters, including employment-related requirements and outstanding human resources follow-up. Further action was identified to address these matters as appropriate.

9. Club Maintenance and Cleanliness

The Board discussed concerns regarding clubhouse cleanliness during operating hours, washroom upkeep, court cleaning frequency, and laundry management. The Board agreed that cleanliness standards should improve as facility usage increases. Court cleaning frequency will increase from once to twice per week.

Action Items:

- **Jana**: Reinforce cleanliness expectations with front-desk staff.
- **Jana**: Increase court-cleaning frequency to twice per week.

10. Facility Expansion

The Board discussed ongoing efforts to explore potential expansion opportunities and noted that feedback from the City remains outstanding. Follow-up discussions with City representatives have already taken place.

Proposed Next Steps:

- Follow-up with and review the City's feedback when received and determine appropriate next steps for evaluating potential expansion options.

Adjournment: The meeting adjourned at 9:00 p.m.

Next Meeting: November 10th, 2026, at 7:00 p.m