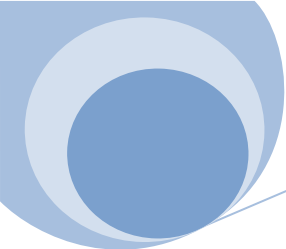


Sudbury Indoor Tennis Centre Board of Directors Meeting Agenda

Date/Time: 13/02/2024

Location: Zoom

Introductions (AGM) or Roll Call (Board Meetings)	Board Members Present: Krishnan Venkatraman,, Mark Ament, J N Desmarais, Carmen Bedard, Felix Tubin, Michael Boeswald, Vedran Dukic Director: Richard Bullbring Staff: Diego Costales Club Members: Guests:
Call to Order	Time: 7:06
Approval of the Minutes	Motion: That the Minutes of the January 9, 2024 meeting be adopted as amended. Discussion: Moved by: MB Seconded by: MA CARRIED
President's Report	<ol style="list-style-type: none">1. VD updated members on initiating discussions with JL Richards Engineering.2. Repairs and upgrades are pending city approvals and funding.3. Relocation and expansion options are awaiting a feasibility study from consultants.
Director's Report	<ol style="list-style-type: none">1. RB provided updates on club operations, programming, and facilities.2. The club continues to see high bookings and membership engagement.3. Plans are underway for summer camps and competitive programming.
Manager's Report	<ol style="list-style-type: none">1. DC expressed the need to hire full-time staff for the front desk. The board deferred the matter to the HR committee.
Reports of Officers and Committees	Finance Committee Membership/Programming Committee Social and Fundraising Committee Junior Development Committee Personnel/HR Committee



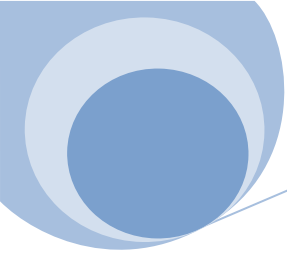
Sudbury Indoor Tennis Centre

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	<ol style="list-style-type: none">1. KV reported to the board that an updated employment contract was presented to and accepted by the Manager, DC.2. Other HR issues with staff were mentioned but not discussed in detail as the HR committee considered them resolved. <p>Facility Management Committee</p> <ol style="list-style-type: none">1. MA expressed satisfaction with the new snowblower.2. He also updated the committee on the court surfaces needing attention. <p>Pickleball Committee</p> <p>Strategic Planning Committee</p> <ol style="list-style-type: none">1. CB, on behalf of the committee outlined the mandate for the SPC, which includes creating a 5 year plan.2. The mandate also includes forecasting tournaments and membership with additional courts.3. Relocating was presented as enabling a long-term vision for facilities, courts, and amenities to support growth.4. Current space constraints, lack of parking and development costs were noted as limiting expansion potential on the current site. <p><u>Discussion:</u></p> <ol style="list-style-type: none">1. Members debated the merits and challenges of renovating the existing site versus relocating.2. Developing plans for the current location were considered to understand feasibility and costs before considering alternatives.3. Others emphasized evaluating relocation to unlock greater growth potential.4. Financial projections and city support for any option were identified as critical information needs. <p>Further discussion was tabled for the next board meeting.</p> <p>Bylaw Committee</p> <ol style="list-style-type: none">1. JND explained to the board that proposed changes to club bylaws must be completed by October to comply with new regulations.2. The committee will review existing bylaws and propose amendments.
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	<ol style="list-style-type: none">3. Revisions will be discussed with the board and later require a membership vote.4. Improving record-keeping of board decisions was also discussed to facilitate future reference and planning.
Unfinished Business	
New Business	<ol style="list-style-type: none">1. CB requested that Management contracts be circulated to the Board for approval. Since the contract with minor changes was already approved at the January board meeting, the updated contract was shared by email to the board.2. Impromptu or surprise motions and resolutions were discussed and it was determined that while legally no advance notice is necessary to present a motion, it is recommended to ensure optimum efficiency and productivity.3. Board meeting agendas continue to be prepared 1 week ahead of time and are made available to the board via a link to the shared google drive.
Adjournment	Time: 8:20 pm
Next Meeting	Date: March 12, 7pm