Sudbury Indoor Tennis Centre
Board of Directors Meeting Minutes

Date/Time: March 30th, 2026, 7pm
Location: Zoom
Regular Meeting

Attendance

- Present: Michael Boeswald, Kris Venkatraman, Elena Zabudskaya, Kiran Arunachala, Phil Howard, Olga Demchenko, Vedran Dukic and Mark Ament (virtual).
- Staff: Richard Bulbring, Director; Jana Hall.

Call to Order: The meeting was called to order at 7:05 p.m.

Approval of Previous Minutes

- Motion to approve the previous meeting minutes as amended (VD & KA). Carried.

Approval of Previous Minutes

- **Motion: To approve the minutes of the February 10th, 2026, Board meeting as amended. Moved: VD. Seconded: KA. CARRIED.**

Summary and Action Items

1. Dome Damage, Insurance, and Recovery

The Board received updates on the dome damage, insurance claims, repair costs, and the status of insurance renewal. Discussion focused on the need to obtain insurer approval before proceeding with snow removal or repair work, given the potential costs and implications for the insurance claim. The Board also discussed weather-related closure procedures, inclement weather policies and insurance coverage during the recovery period.

Action Items:

- **Michael**: Follow up on the outstanding insurance claim and renewal documentation, including any applicable deadlines.
- **Board/Management**: Defer snow removal and repair work until the required authorization is received from the insurer.
- **Richard/Jana**: Once reliable insurance and damage information is available, communicate relevant updates to members regarding recovery and reopening plans.

Proposed Next Step:

- **Board/Management**: Review weather-related closure procedures and develop or update an inclement weather policy, including closure triggers and facility access during severe weather.

2. Facility Expansion and Potential Partnership

The Board discussed potential expansion through collaboration with community partners to explore a multi-sport facility. Discussion included a proposed letter of intent (LOI) that could allow further feasibility work to proceed, as well as the importance of clarifying the scope of the proposed partnership and ensuring that future decisions appropriately involve SITC members.

Action Items:

- **Vedran**: Review the draft LOI when received and circulate it to the Board for review before any signing.
- **Board**: Review the proposed LOI and consider its implications before deciding whether to proceed.
- **Board/Vedran:** Ensure that the LOI appropriately addresses the non-binding nature of preliminary discussions, where intended, and makes clear that any final commitments remain subject to the required approvals and member consultation.

Proposed Next Step:

- **Board**: Determine the appropriate feasibility-study process and member consultation requirements before making commitments concerning future facility development.

3. Spring Volley, Fundraising, and Member Communications

The Board discussed Spring Volley ticket sales, sponsorship opportunities, and fundraising communications in light of the ongoing facility closure and uncertainty surrounding insurance coverage. The discussion emphasized the importance of aligning fundraising requests and reopening updates with confirmed information.

Action Items:

- **Olga/Phil/Social Committee**: Prepare a further communication promoting Spring Volley ticket sales and sponsorship opportunities.
- **Olga/Jana**: Follow up with prospective sponsors and donors, including MNP.
- **Phil/Social Committee**: Consider complimentary Spring Volley tickets for coaches significantly affected by the closure.
- **Olga/Jana/Social Committee**: Identify previous Spring Volley ticket purchasers who have not yet purchased tickets and follow up with them.
- **Richard/Jana**: Once the insurance update is received, assess whether a further fundraising communication is appropriate and ensure that requests accurately reflect confirmed recovery costs and insurance information.
- **Richard/Jana**: Update members on reopening plans once reliable information is

available and confirm arrangements for Town Hall announcement (i.e., relating to proposed next steps) at Spring Volley, if feasible.

4. Programming and Return to Play

The Board discussed potential programming following reopening, including the possibility of holding a club championships tournament.

Proposed Next Step:

- **Richard/Jana:** Assess the feasibility and timing of a club championships tournament once the insurance status and reopening timeline are clearer.

Adjournment: The meeting adjourned at 9:00 p.m.

Next Meeting: April 21, 2026, at 7:00 p.m.